

Application for Status as Accredited Sponsor of Continuing Paralegal Education Activities

1. Name of CPE Sponsor: _____
2. Name of contact person: _____
Telephone: (____) _____
3. Address: _____

4. Have you been denied "accredited sponsor" status in any state? _____
5. If the answer to question 4 is "yes," indicate the state(s) and attach an explanation to this application.

6. Approximately how many CLE activities do you conduct per year? _____
7. Attach to this application course outlines or brochures describing the content, identifying and showing the professional qualifications of the instructors, listing the times devoted to all substantive topics and showing the dates and locations of the last four (4) CPE programs which you have sponsored (within the last two (2) years).
8. Enclose with this application a copy of the materials that were distributed to attendees at the four (4) CPE activities.
9. By submitting this application, the Sponsor agrees to:
 - A. Comply with Commission Regulations for Certification of Paralegals, including any amendments thereto;
 - B. Maintain and retain attendance records for at least two (2) years to assist the Board in verifying course attendance.
 - C. Report within 30 days of a course/program the names of each South Carolina Certified Paralegal in attendance.
 - D. Conduct all CLE activities substantially as advertised and represented subject to emergency substitutions and withdrawals.
 - E. Allow in-person observation, without charge, of all CPE activities by members and staff of the Board.
10. The Sponsor acknowledges that its "accredited sponsor" status may be withdrawn for violations of the Commission Regulations or for failure to comply with the agreements and representations contained in this application and that re-application may be required as determined by the Board.

Date: _____ CPE Sponsor: _____

By: _____ Title: _____

Fee for Application for Accredited Sponsor Status \$200 – PLEASE INCLUDE WITH THIS APPLICATION