

Sunday, January 21, 2018

8:45 – 10:45 a.m.

Breakfast Ethics

2.0 MCLE Credit Hours, including up to 2.0 LEPR Credit Hours

Supreme Court Commission on CLE Course #: 180813

The Sanctuary – Grand Oaks Ballroom

**Security Is Only As Good As the Weakest Link:
Legal Tech Security Measures Every Lawyer Must Take**

Rule 1.6 requires lawyers to “act competently” to safeguard client information; and that when transmitting a communication, lawyers must take “reasonable precautions” to prevent client information from falling into the wrong hands. Today, client information is often unavoidably electronic; and every lawyer needs to know what is required to “act competently” and take “reasonable precautions” to protect that data. Taking no additional steps to protect client data definitely won’t meet the standard. The good news is that you don't have to be a security expert or techie to protect yourself and your clients.

Learn how to cover all the bases of computer, smartphone, tablet, email, wireless and document encryption. We'll explain two-factor authentication, cover the security policies every law office must have, and what lawyers should be talking to their clients about related to these issues. Half of the battle is simply knowing what questions to ask and it's not nearly as complicated as it sounds. Establish best practices in your office and discover the inexpensive or free tools that will make sure your confidential information remains confidential.

Agenda

8 a.m.

Breakfast Buffet Opens

8:45 – 10:45 a.m.

Security Is Only As Good As the Weakest Link

Barron K. Henley, Esq.

Partner, Affinity Consulting Group

Columbus, OH

Optional (not for MCLE credit):

“ASK THE DOCTOR”

Barron will be in The Sanctuary taking [complimentary] one-on-one appointments where he can answer questions about case management software, paper reduction, document assembly/automation, speech recognition software, Word, Excel, Outlook, PowerPoint, Adobe Acrobat, Nuance Power PDF, process mapping, laptop or desktop PCs, tablets, printers, scanners, PC encryption, email encryption, WiFi encryption and other security topics. *Sessions are 30 minutes each.*

APPOINTMENTS ARE EXTREMELY LIMITED. To make an appointment, please email Caitlin Santore, Convention Manager with the South Carolina Bar at csantore@scbar.org. You will be asked to complete a brief hardware/software questionnaire before booking. This will save you time at your appointment.